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City of Taylorsville CITY COUNCIL MEETING

Minutes

Wednesday, March 4, 2020 Council Chambers 2600 West Taylorsville Blvd., Room No. 140 Taylorsville, Utah 84129

BRIEFING SESSION

Attendance-

Mayor: Kristie Overson

Council Members: City Staff:

Council Chair Meredith Harker
Vice-Chair Brad Christopherson
Council Member Dan Armstrong
John Taylor, City Administrator
Jamie Brooks, City Recorder
Tracy Cowdell, City Attorney

Council Member Ernest Burgess Kristy Heineman, Council Coordinator
Council Member Curt Cochran Kim Horiuchi, Communications Director

Richard Rich, Unified Fire Authority Asst. Chief

Ben White, City Engineer

Others: Maranda Weathermon and Muriel Xochimitl

Chair Meredith Harker conducted the Briefing Session, which convened at 6:01 p.m. A roll call was conducted, wherein all Council Members were present.

1. Review Agenda

Chair Harker reviewed the agenda and received clarification from Staff on some items.

Councilmember Burgess inquired if committee chairs could present information to the community council regarding what type of activities each committee was involved in. Chair Harker and Vice Chair Christopherson both felt that responsibility should fall on the council liaison for each committee rather than on the chairs.

Mayor Overson also pointed out that councilmembers should not *direct* community council meetings but merely listen and perhaps answer questions.

2. Adjourn

Chair Harker declared the Briefing Session adjourned at 6:11 p.m.

REGULAR MEETING

Attendance-

Mayor: Kristie Overson

Councilmembers: City Staff:

Council Chair Meredith Harker
Vice-Chair Brad Christopherson
Councilmember Dan Armstrong
Councilmember Ernest Burgess
Councilmember Curt Cochran

John Taylor, City Administrator
Jamie Brooks, City Recorder
Tracy Cowdell, City Attorney
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director

Mark McGrath, Senior Planner

Richard Rich, Unified Fire Authority Asst. Chief

Nate Clark, Unified Police Department

Others: Benj Becker, Melanie Bennett, Ken Donarski, Carl Fauver, John E. Gidney, Marc McElreath, Maranda Weathermon, Lynette Wendel, Jason Wheeler, Muriel Xochimitl, and David Young.

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chair Meredith Harker called the meeting to order at 6:30 p.m. and welcomed those in attendance. A roll call was conducted wherein all councilmembers were present.

1.1 Opening Ceremonies – Pledge and Reverence – Council Member Christopherson (Opening Ceremonies for March 18, 2020 to be arranged by Councilmember Armstrong

Councilmember Christopherson directed the Pledge of Allegiance.

John Taylor offered the Reverence.

1.2 Mayor's Report

Mayor Kristie Overson addressed the following topics:

- The ChamberWest Gala was recently held. The Mayor expressed appreciation for the good work that the group did, particularly the Legislative Affairs Committee.
- She, Mr. Taylor and Ms. Horiuchi recently toured the new State office building (formerly the American Express building) in the City and were excited to welcome those employees to the community.
- Unified Police Department recently presented a seminar/training regarding their department. She indicated that the UPD had her full support.
- Earlier in the day, she and representatives of the UPD visited with 5th graders who had won a Christmas Card design contest. She appreciated that UPD took the time to meet with the children and to truly become a part of the Taylorsville community.
- She, Chief Wyant and other UPD officers had recently gone to Arcadia Elementary to read Dr. Seuss to the students as part of *Read Across America* Day. Others would soon do the same at Vista Elementary and Taylorsville Elementary to read to those students as well.
- The City continued to work with West Valley Animal Services and Mayor Overson had thoroughly enjoyed a recent event at Calvin Smith Elementary when the students there made 700 animal toys out of recycled materials.
- An *Active Attacker* training was recently held for all City employees which was very informative and educational.
- There had been much discussion regarding the Coronavirus and what preparations needed to be made in the event of widespread illness within the City. She expressed appreciation to Emergency Management Coordinator Donny Gasu and Ms. Horiuchi for their efforts in that regard.
- A meeting was held with Salt Lake County regarding the performing arts center as well as the City Center open space. She was excited for the Council to hear Mr. McGrath's update.

1.3 Citizen Comments

Chair Meredith Harker reviewed the citizen comment procedures and called for any citizen comments.

Lynette Wendel expressed appreciation to Chair Harker for referring a fellow teacher—Mr. Marcrum and his Lego League team-- to her which led to a recycling project and a collaboration with West Valley Animal Services, the Community Animal Welfare Society and the Humane

Society, resulting in 700 animal toys. These were toys constructed from things that would otherwise end up in a landfill and they provided pet toys for families that were perhaps unable to afford to purchase new animal toys from a big box pet store. She expressed appreciation to the entire Council for their support.

There were no additional citizen comments, and Chair Harker closed the citizen comment period.

2. APPOINTMENTS

2.1 Advice and Consent of Taylorsville Committee Chair Appointments

— Tracy Cowdell

Tracy Cowdell explained that there were many Taylorsville residents who volunteered their time by sitting on any number of committees created by city ordinance. The Staff wished to improve the way in which committees were organized to be more along the lines of what was spelled out in City Code or conversely, amend the code to be more aligned with current practice. He recommended that the Code remain the same and if that was acceptable to the Council, names of potential chairs would be brought to the Council at a future meeting, generally in the form of a single resolution.

Mr. Cowdell pointed out that this did not apply to the Planning Commission, Taylorsville Dayzz or the Arts Council which were not committees.

Staff would attempt to do a better job of working with the committees and following what was outlined in City code. Mayor Overson agreed that the desire was simply to formalize the process of naming committee chairs and to do so on an annual basis.

Councilmember Burgess inquired if he, as the advisor of the Green Committee, should explain to the committee that they were welcome to choose a chair but to understand that the Mayor would formally recommend a chair to the City Council. Mayor Overson agreed that was the intended process.

3. REPORTS

3.1 West Valley Animal Services Report - Maranda Weatherman & Melanie Bennett

Animal Services Director Maranda Weathermon and Field Operations Supervisor Melanie Bennett went into more detail regarding the event involving school children who made pet toys from old socks and empty water bottles. The event involved educating the children about community service in general, the Human Society, Animal Services, and the difference between

the two. It was hoped that the program would grow and extend to other Taylorsville schools as well. She expressed appreciation to Ms. Wendel.

Ms. Weathermon stated that her organization was finally fully staffed. She presented a variety of statistical data regarding shelter activities in the previous quarter including:

- 625 adoptions and/or rescues
- Over 466 volunteer hours donated to Animal Services
- A corporate sponsor provided a deep cleaning of the shelter as a service project
- Euthanasia was steadily decreasing apart from owner requests. (Ms. Weathermon explained it was a positive thing that the community was comfortable asking for assistance in the transition of losing a pet.)

Chair Harker was thrilled with all the positive work that had been done by Animal Services during the past year.



3.2 Unified Fire Authority Report – Captain Richard Rich

Captain Rich presented statistical information regarding the final quarter of 2019. He asked that the City Council let him know what type of information they wished to receive in future reports. He was also interested in any feedback they wished to provide regarding report format.

Call volume had remained consistent during the quarter, as had the general type of call taking place in the City. Taylorsville was UFA's second busiest community, just behind Millcreek City.

He and his staff were conducting statistical analysis in order to boost call response time. Employment offers were extended to 33 new recruits who were currently in training. The Public Information Officers were following the recruits and documenting their progress.

UFA crews would soon begin their wildland refresher courses as Spring approached.

Captain Rich described a call received from a Taylorsville resident on Christmas Eve wherein someone needed assistance moving and assembling a hospital bed in their home. The fire crew responded, moved the old bed out and helped to install the new bed. He explained that was just one example of some of the many times that his crews went above and beyond.

He expressed appreciation that some of his crews had the opportunity to participate in Read Across America Day at Arcadia Elementary

Councilmember Harker expressed appreciation to Captain Rich and his crews for the good work they did on a regular basis.

4. CONSENT AGENDA



Minutes -February 19, 2020

Councilmember Christopherson moved to approve the minutes from **MOTION:**

February 19, 2020 as presented. The motion was seconded by

Councilmember Cochran.

Councilmember Armstrong Yes **Councilmember Burgess** Yes Chair Harker Yes **Vice-Chair Christopherson** Yes **Councilmember Cochran** Yes

The motion passed 5-0

Councilmember Cochran stepped out of the meeting at 7:33 pm.

5. PLANNING MATTERS



5.1 City Center Open Space Update - Mark McGrath

Mark McGrath updated the City Council regarding the status of the City Center open space, explaining that the development design of the project had been completed.

Councilmember Cochran returned at 7:36 pm

The primary objective was to create a community gathering place that was cohesive with the existing City Hall.

Mr. McGrath presented various slides showing different aspects of the project. The lobby of the performing arts center would include materials like those used in the main lobby of the Eccles Theater in downtown Salt Lake City. A great deal of emphasis had been placed on the primary entrance which would be off 5400 South and include water features, landscaping and signage. There would also be a boardwalk, skating rink and shaded patio area among many other outdoor amenities.

Included was a playground that might have to be value engineered out, although he hoped the funds would be available the following year.

Chair Harker inquired about how much water would be used on the water features. Mr. McGrath responded that what water was used would not be potable and would be constantly recirculated, using the same water repeatedly. That was a requirement of the Health Department.

Vice Chair Christopherson asked how much funding was provided by Salt Lake County Tourism, Recreation, Culture and Convention (TRCC). Mayor Overson responded that the County had provided a \$1.5 million grant which the City matched. She also explained that when Mr. McGrath referred to some amenities being "value engineered out," he was referencing the fact that some features might have to be cut in order to keep the project within budget. Moreover, engineering estimates were not yet complete.

Chair Harker asked what the next step in the process was. Mr. McGrath responded that the City would next seek a contractor and pointed out that the bidding world was currently quite unpredictable. He was hopeful that the exterior plaza area would be complete by the first week of November.

6. FINANCIAL MATTERS

There were no financial matters to discuss.

7. OTHER MATTERS

7.1 Taylorsville's Proposed 2020-2024 Consolidated Plan and Annual Action Plan – Ken Donarski

Mr. Donarski explained that every five years, the City was required to submit a proposed plan in order to receive CDBG funding. He turned the time over to Muriel Xochimitl of X-Factor Strategic Communications which was a firm that specialized in grass roots public outreach. Her firm had worked closely with Zions Bank Public Finance on this project

Ms. Xochimitl identified the parameters the City would use in determining the allocation of federal funds. There were four different types of federal funding programs from which the City could receive funds: They were:

- Community Development Block Grant (CDBG)
- Emergency Solutions Grants
- Home Investment Partnership program
- Housing Opportunities for Persons with Aids (HOPWA)

In order to determine the type of services that community members were most interested in, a survey was created in both English and Spanish. The survey included flyers which were distributed and posted online to social media, seeking community input.

Over 200 comments were received which was a good sample for a city of Taylorsville's size. Housing services, transportation and mental health services were the top three priorities of the survey respondents.

Benj Becker presented an overview of the demographical data pertaining to the City which was contained within the proposed 2020-2024 Consolidated Plan. He also explained that in addition to the five-year plan, the City was required to have a one-year Action Plan for how it intended to expend the provided funds. That plan was included in the agenda packet.

7.1.1 Taylorsville's Community Development Block Grant Application and Funding Recommendations for FY2020-2021 – *Ken Donarski*

Ken Donarski explained that the City received seventeen applications totaling over \$800,000. However, the City was receiving \$382,000 in federal funding, only 15% of which could be used for public services.

Mayor Overson explained that she had submitted her recommendations for the Council's review and was open to any input they wished to provide. She stated that she had based her recommendations on what programs would help the largest number of people.

7.1.2 Public Hearing – Public Hearing regarding the City of Taylorsville's Proposed 2020-2024 Consolidated Plan, Annual Action Plan and FY 2020-2021 CDBG Funding Recommendations – Ken Donarski

Chair Harker opened the public hearing at 8:31 pm

Jason Wheeler of ASSIST Community Design Center explained that he had reviewed data going back to 1999 and learned that his agency had invested \$875,000 worth of funding in helping to repair and maintain homes in Taylorsville, including providing accessibility modifications for individuals with disabilities. This work took place at over 350 different Taylorsville households, having a positive impact on roughly 680 City residents. He expressed appreciation for the support that Taylorsville had provided in the past.

As no one else expressed a desire to speak, Chair Harker closed the public hearing at 8:34 pm.

7.2 <u>Resolution No. 20-06</u> —A Resolution appointing Bradley Christopherson as an Alternate for the City of Taylorsville on the Salt Lake Valley Emergency Communication Center Board of Trustees — *Tracy Cowdell*

Vice Chair Christopherson explained that the Council inadvertently failed to name an alternate to the Valley Emergency Communications Center (VECC) Board of Trustees when Scott Harrington was named to serve on that Board.

Mr. Cowdell explained that the resolution originally drafted for this agenda item listed Mr. Taylor as the alternate. However, an amended version listed Vice Chair Christopherson as the alternate and Mr. Taylor as a *second* alternate if neither Mr. Harrington nor Vice Chair Christopherson were available to attend a VECC board meeting.

MOTION: Councilmember Cochran moved to approve Resolution 20-06, naming Bradley Christopherson as an alternate to the VECC Board of Trustees and John Taylor as a secondary alternate. The motion was seconded by Councilmember Burgess.

Councilmember Cochran
Vice Chair Christopherson
Chair Harker
Councilmember Burgess
Councilmember Armstrong
Yes

The motion passed 5-0

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

8.1 Councilmember Armstrong – Expressed interest in improving the Good Landlord Program and mentioned South Salt Lake's program as a possible example.

Mr. Taylor and Mayor Overson agreed to bring some options back to the Council for its consideration.

Chair Harker expressed interest in learning about the Good Landlord Program that was currently in place in Taylorsville and Mayor Overson responded that she and the staff would be happy to make a presentation regarding the program's current status so that the Council could make an informed decision about any potential changes.

8.2 Council Vice Chair Christopherson – nothing for subsequent consideration.

- **8.3** Council Member Cochran Inquired about whether information outlining the current Good Landlord program was published on the City website. Mayor Overson responded that it was and that it was also outlined in City code.
- **8.4** Council Member Burgess Asked that people get the word out that mattresses could not be accepted in conjunction with the Earth Day collection activity and that used motor oils could be taken to Jiffy Lube and auto parts stores. Additionally, used fluorescent light bulbs could be disposed of at Lowe's.
- **8.5** Council Member Cochran nothing for subsequent consideration.
- 9. DOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)
 - 9.1 Planning Commission Work Session Tuesday, March 10, 2020 at 6:00 pm
 - 9.2 Planning Commission Meeting Tuesday, March 10, 2020 at 7:00 pm
 - 9.3 City Council Briefing Session Wednesday, March 18, 2020 at 6:00 pm
 - 9.4 City Council Meeting Wednesday, March 18, 2020 at 6:30 pm
 - 9.5 Planning Commission Work Session Tuesday, March 24, 2020 at 6:00 pm
- 10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

- **10.1** *Peter Pan Junior Auditions:* March 12-14, 2020 6:30pm to 8pm (Taylorsville City Hall)
- **10.2** *Taylorsville Symphony Orchestra:* March 13, 2020 8:00 pm (Bennion Jr. High School)
- **10.3** *Taylorsville Art Show:* April 9-11, 2020 (Taylorsville Senior Center)
- **10.4** *Annual Earth Day Collection:* April 25, 2020 8:00 am to Noon (Taylorsville High School, Northwest parking lot)
- 11. CLOSED SESSION (Conference Room 202)
 - For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed, and no Closed Session was held.

12. ADJOURNMENT

MOTION: Councilmember Cochran moved to adjourn. The motion was seconded by Chair Harker and passed unanimously.

The meeting adjourned at 8:53 p.m.

Jamie Brooks, City Recorder

Minutes approved: April 1, 2020

Minutes Prepared by Jamie Brooks